



**Sarratt Church of England Primary School**  
The Green, Sarratt  
Rickmansworth, Hertfordshire  
WD3 6AS

Head Teacher: Mrs P. Bremner MEd, NPQH

Phone: 01923 262003  
Fax: 01923 728083  
admin@sarratt.herts.sch.uk  
www.sarratt.herts.sch.uk

4<sup>th</sup> May 2016

Dear Year 5 Parents

### **School Admission Tests: Information for Parents**

Further to the letter sent to you on 10<sup>th</sup> March 2016, please note that the website and postal facility for parents to register their children to sit tests for any of the SW Herts Consortium schools are now available.

**If you are considering applying next term for a place for your child at any of these schools, you will need to register with the Consortium before Friday, 17<sup>th</sup> June 2016. Please read the following guidance carefully.**

The SW Herts Admissions Consortium comprises the seven secondary schools in the area which operate admission tests for a proportion of their intake:

Parmiter's, Queens', Rickmansworth, Bushey Meads, St Clement Danes,  
Watford Grammar School for Boys, and Watford Grammar School for Girls.

1. The website for registering your son or daughter with the Consortium will open at midday on Tuesday 3<sup>rd</sup> May. It will remain accessible until Friday 17<sup>th</sup> June and you can register your child at any time in that period. There is no advantage in registering on the first day; indeed if too many parents try to do so, the website might not cope with the demand.
2. The website address is: [www.swhertsschools.org.uk](http://www.swhertsschools.org.uk). There are links to each school's website, and a frequently asked questions section.
3. You will be asked to register for the tests by logging on to a parent portal using a password. The password should be memorable and secure. Once you register you must regularly log on to the secure web page to view the initial registration for the tests, the allocation of the test centre for the tests you wish your child to take, and the allocation of music audition times (if your child is successful in Music Stage 1). Results of tests will be available on the site. Please see the calendar for information on timescales and deadlines. Please remember that it is your responsibility, as a parent, to log on to the secure website to view the information at the appropriate times throughout the testing process.
4. If you wish to register by post, you will need to download a form for each child from the website, or collect one from any of the Consortium schools. The address to send the completed registration is on the form. The closing date for receipt of a paper application is also Friday 17<sup>th</sup> June 2016.
5. If you register by post and want to receive an acknowledgement that we have received your form, please enclose a stamped addressed envelope.
6. **Do not use both methods to register the same child**; use the online system **or** the postal address, not both.
7. If you decide to collect a registration form at one of the Consortium schools, you should also receive a paper with important test dates, and the Familiarisation Papers. Please remember to ask for these if you do not. The Familiarisation Papers can be also be downloaded from the registration website: [www.swhertsschools.org.uk](http://www.swhertsschools.org.uk)

2/.....





**Sarratt Church of England Primary School**  
 The Green, Sarratt  
 Rickmansworth, Hertfordshire  
 WD3 6AS

Head Teacher: Mrs P. Bremner MEd, NPQH

Phone: 01923 262003  
 Fax: 01923 728083  
 admin@sarratt.herts.sch.uk  
 www.sarratt.herts.sch.uk

8. These papers will give your child an idea of the type of questions that are asked in the tests, though the standard in the tests is different.
9. If you consider that your child might be disadvantaged under the terms of the Disability Discrimination Act, or has special educational needs which require the test centre to make particular provision for the tests, you must provide written evidence of this from your child’s current school Headteacher. This evidence must be sent immediately after registering for the test. Please send a copy with the name, date of birth of your child along with the SWH Reference given on registration to: Test Co-ordinator, South West Herts Schools Tests, PO BOX 2439, Watford, WD18 1UZ. It is very important that you do this so the paperwork is received by Friday 17<sup>th</sup> June, at the latest.
10. The tests will take place in September. You will be allocated a test centre by Monday 4<sup>th</sup> July. This has absolutely no bearing on the schools to which you might eventually apply.
11. Please make sure that your child is eligible for a place at your preferred school under that school’s admission criteria. These are published on each school’s website. If your child is not eligible, there is no point in registering the child to sit the tests.

**Key Testing Dates for Secondary Transfer in September 2017**

Dates – all in 2016	Test
Tuesday 3 <sup>rd</sup> May	Online registration for the tests opens
Friday 17 <sup>th</sup> June	Online registration closes
Monday 4 <sup>th</sup> July	Parents informed of test venue
Saturday 10 <sup>th</sup> September	Academic test
Tuesday 13 <sup>th</sup> September	Music aptitude test
Friday 16 <sup>th</sup> September or Tuesday 20 <sup>th</sup> September*	Queens’ School sports aptitude test
Saturday 17 <sup>th</sup> September	Bushey Meads technology aptitude test
w/c Monday 26 <sup>th</sup> September	Start of second round music tests
Monday 17 <sup>th</sup> October	Scores notified to parents
Monday 31 <sup>st</sup> October	Secondary application deadline

\*Test allocated on an alphabetical basis which cannot be changed. Please contact any of the Consortium schools if any of this information is unclear

Yours sincerely

Mrs M Serby (Year 5 Teacher/SLT)

