

## Sarratt CofE Primary School Governing Board

### Draft Minutes of the Meeting of the Full Governing Board Held on Thursday 18<sup>th</sup> June 2020 at Sarratt CofE Primary School and via Zoom

Present:

<u>Role</u>	<u>Names</u>
Foundation Governor	Bridget Smith
Parent Governor	Julie Disdale (VCh), Melanie Boda and Angela Fitzgibbon
Head of School	Nicola O'Hare
Co-opted Governor	Matthew Gould (Ch), Tony Coupland (VCh), Sally Hale
Associate Member	Tony Bond
Staff Governor	Helen Bailey
In attendance	Duncan Gauld (Executive Headteacher) Lisa Shirt (Financial Administrator)

Absent – absence approved  
Absent – absence not approved

Rev'd Michelle Du Saire

The meeting opened at 6.35pm

#### Action agreed

	Action	Due
<p><b>1. Welcome and Prayer</b> The chair welcomed all to the meeting and invited DG to open with a prayer. Due to agenda items on finance Lisa Shirt (Financial Administrator of CCCW and the MAT) was invited to join for the first part of the meeting.</p>		
<p><b>2. To receive apologies for absence and to consider approving any absences</b> Apologies received and accepted from: Rev'd Michelle Du Saire.  There were no unapproved absences.</p>		
<p><b>3. To receive notification of any conflict of interest from the agenda</b> No conflicts were declared.</p>		
<p><b>4. To agree minutes of the last meeting 27.02.20</b> The minutes of the meeting dated 27.02.20, were circulated in advance and were agreed as an accurate record; signed and dated by the Chair and to be added to the school files.</p>	NOH	
<p><b>5. To consider matters arising from the last meeting's minutes</b></p> <p>a. Draft of letter about attendance was drafted but given the home schooling was held back.</p> <p>b. JD took online safeguarding training, TC still needs to take</p> <p>c. Communication about possible outcomes of Ofsted inspection on hold</p> <p>d. TB site visit for H&amp;S on hold</p> <p>e. All other actions were noted to have been completed</p>	NOH TC NOH TB	

Signed..... *Nicola O'Hare* .....

Feedback has been very positive from parents of those children that have been coming back. Into school. The number of pupils in school has been steadily rising since we opened showing that pupils and parents feel safe with the provision that the school has put in place.

For the wellbeing of the children the SLT wanted to, if at all possible, have all children back in school before the end of term. Government guidance said that school couldn't use any extra buildings or incur any extra cost. Several options for phase 2 reopening were discussed but lunchtime in school was a blocker and as such the school are proceeding with a half day strategy for all pupils.

From the survey of parents intentions for the phase 2, we expect the following to come into school:

R 10/13  
1 20/22  
2 19/25  
3 19/25  
4 18/23  
5 24/25  
6 24/26

Which is far higher than the national average of about 50%.

JD asked how the school aims to address the potential attainment gap that has developed during the months of lockdown. NOH said that no doubt we will have a wider gap in places. One of the benefits of getting all the children back in school before the summer break will allow teachers to assess where these gaps are and put in place interventions where required when the pupils return in September.

TC asked if feedback will be given to parents about gaps that have developed. DG remarked that the pupils that are expected to have developed gaps are most likely to be the ones where parents have not been able to spend as much time as they ideally could and summer will probably not be much different.

SH asked if there have been any safeguarding issues come up during the lockdown. NOH answered that no there haven't and that the school have been in regular contact with vulnerable families and with those that are border line. There has been an increase in requests to the school for foodbank vouchers during this time.

**8. Report from teaching & welfare committee (including curriculum, safeguarding & SIAMS)**

The T&W committee 'met' over email 11<sup>th</sup> May, attendance was NOH, JD, SH, MB, AF, MS and DG.

Minutes are available in the shared drive.

Signed..... *N.J.O'Name* .....

home school agreement needs an extra bullet point to give teachers some protection that their online material is not to be shared wider than the classroom.	NOH	
<b>13. Next meeting dates</b> <ul style="list-style-type: none"> <li>▪ Thursday 24<sup>th</sup> September 18:30</li> <li>▪ Thursday 12<sup>th</sup> November 18:30</li> </ul>		
<b>14. Any other business</b> <p>JD asked how staff at the school were coping being worried that parental perception could be that teachers are seeing lockdown as an extended holiday.</p> <p>NOH replied that it has been a tricky time and that unions haven't helped matters but all Sarratt staff have been working very hard in this unprecedented time and are all very keen to get the children back into school.</p> <p>SH thanked NOH and the whole school staff for their hard work and reiterated how good it will be for the pupil wellbeing to be getting back to school before the summer. All agreed.</p>		

The meeting closed at 19:58 pm

Signed..... *N. J. O'Hare* .....